

JANUARY 21, 2020

Regular Meeting of Mayor and Council was convened at 7:02 p.m. on January 21, 2020 in Council Chambers of Borough Hall with Mayor Donovan presiding.

Mayor Edward Donovan read the statement re: Open Public Meetings Act of 1975 and that adequate notice has been provided by transmitting the Resolution of Annual Meetings to the Asbury Park Press and the Coast Star, by posting it in the Borough Hall on a bulletin board reserved for such announcements, and by posting it on the official website of the borough.

Mayor Donovan welcomed the audience and invited them to join in a moment of silent prayer and a salute to the Flag.

Mayor Donovan stated that Gregg Olivera was sworn in as Council Member prior to the meeting starting.

ROLL CALL: Present: Council Members Jason Bryant, Jeffrey Lee, Michael Mangan, Gregg Olivera, and Richard Read

Absent: Council Member James Walsh

Also present was Borough Attorney Mark Kitrick and Borough Administrator Thomas Flarity.

Audience Participation

Council Member Read made a motion to open the meeting to the public, seconded by Council Member Olivera. Motion carried unanimously.

There being no comment, Council Member Read made a motion to close the public portion, seconded by Council Member Olivera. Motion carried unanimously.

Approval of Minutes

Regular Meeting Minutes – December 30, 2019

Council Member Lee made a motion to approve the minutes, seconded by Council Member Mangan. Motion carried with Council Member Olivera abstaining.

Resolution

RESOLUTION 32-2020

WHEREAS, the Borough Council of the Borough of Manasquan, County of Monmouth, New Jersey created a Manasquan Citizen Advisory Committee (MCAC) on June 5, 2017 by resolution to promote and facilitate a culture of non-political citizen involvement in government and to provide non-binding strategic advice and specific feedback to the Manasquan Governing Body on issues facing the Borough; and

WHEREAS, members of the MCAC shall meet the following requirements:

1. A registered voter in the Borough of Manasquan.
2. Full-time resident of the Borough for a minimum period of one (1) year.
3. Members shall be appointed annually and serve for a term of one (1) year to coincide with the reorganization meeting of the Borough.
4. The Governing body shall appoint members to serve terms at the reorganization meeting of the Governing Body; and

WHEREAS, appointment of members to the MCAC shall be as follows:

1. Any member of the Governing Body may nominate an individual.
2. A second nomination shall be required for the nomination.
3. Confirmation of members of the MCAC shall be made by a majority vote of the Governing Body at the annual reorganization or any regularly scheduled public meeting; and

WHEREAS, the administration of the MCAC shall be as follows:

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1. The Governing Body shall appoint members of the Borough Council to serve as Chairperson and Vice Chairperson of the MCAC until the next reorganization meeting of the Borough.
2. The Chairman shall be responsible for setting the agenda and shall preside over the meetings of the MCAC. The Vice Chairman shall assume these duties in the absence of the Chairman.
3. The MCAC shall include a maximum of 12 members (not including the Chairperson and Vice Chairperson).
4. The Governing Body shall designate the members of the MCAC at the annual reorganization meeting of the Borough or any regularly scheduled public meeting; and

WHEREAS, the budget of the MCAC will be as follows:

1. There shall be no budget for 2020
2. A re-examination of expenditures shall be conducted in conjunction with Budget Workshop discussions for Budget 2020.
3. The Governing Body shall determine annually as to whether the MCAC should receive any funding from the Borough; and

WHEREAS, the meetings of the MCAC shall be as follows:

1. Meetings shall be held on a quarterly basis.
2. The agenda for meetings shall be prepared by the Chairperson and provided to members of the Governing Body, via the Office of the Borough Clerk, no less than one week prior to regularly scheduled MCAC meetings.

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Manasquan do hereby continue the Manasquan Citizen Advisory Committee (MCAC) as set forth above.

Appointments

Citizen Advisory: (Council appoint)

Member	1 yr	Eddie Maes
Member	1 yr	Lauren Lake
Member	1 yr	Robert Ferrante
Member	1 yr	Art Ryan
Member	1 yr	Eric Oldmixon
Member	1 yr	Sheila Videiro
Member	1 yr	Devon Thompson
Member	1 yr	Cara Schreck
Member	1 yr	John Lamaccia
Member	1 yr	Mark Mead
Member	1 yr	Mike Brown
Member	1 yr	Chrissy Rice

Council Member Lee made a motion to approve the resolution and the appointments, seconded by Council Member Mangan. Motion carried unanimously.

Use of Borough Property

- **Big Hearts to Little Hearts Run/Walk – Beach Walk – Sept. 20 - 10 am**

Council Member Lee made a motion to approve this request, seconded by Council Member Mangan. Motion carried unanimously.

- **Firehouse #2 Auxiliary Flea Market – Squan Plaza – July 5 – 8 am to 3pm**

Council Member Read made a motion to approve this request, seconded by Council Member Mangan. Motion carried unanimously.

- **MHS One Mile Swim – First & Ocean Ave. – July 19 – 8 am**

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Council Member Read made a motion to approve this request, seconded by Council Member Mangan. Motion carried unanimously.

CONSENT AGENDA

**RESOLUTION
33-2020**

BE IT RESOLVED by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

WHEREAS, a refund of monies are due to the following:

NAME: ANDREW & JENNIFER MILLS
84 MORRIS AVENUE
MANASQUAN, NJ 08736

AMOUNT OF REFUND DUE: \$100.00

REASON FOR REFUND: CO APPLICATION REFUND

Exempt from CO application fee-member of the First Aid.

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

**RESOLUTION
34 -2020**

BE IT RESOLVED by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

WHEREAS, a refund of monies are due to the following:

NAME: DEIRDRE & THOMAS HOWARD
329 EUCLID AVENUE
MANASQUAN, NJ 08736

AMOUNT OF REFUND DUE: \$100.00

REASON FOR REFUND: ZONING PERMIT REFUND
OVERPAYMENT OF A ZONING PERMIT

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

**RESOLUTION
35-2020**

BE IT RESOLVED by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

WHEREAS, a refund of monies are due to the following:

NAME: Louis Bram
PO Box 88
Belmar, NJ 07719-0088

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AMOUNT OF REFUND DUE: \$50.00

REASON FOR REFUNDS: Never submitted their application for soliciting

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

**RESOLUTION
36-2020**

WHEREAS, the Borough of Manasquan is desirous of appointing a Manasquan Recreation Pickleball Coordinator for the 2020 Season; and

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Manasquan, Monmouth County, New Jersey, on this 21st day of January, 2020 appoint the following Recreation Employee to work during the 2020 Season at a quarterly rate of \$300.00.

Lawrence Dight 1099 Church Street, Manasquan

**RESOLUTION
37-2020**

BE IT RESOLVED, by the Mayor and Council of the Borough of Manasquan that Barbara Ilaria, Municipal Clerk of the Borough of Manasquan, be and is hereby authorized to advertise the Manasquan Beach Headquarters Improvements Project Bid.

**RESOLUTION
38-2020**

BE IT RESOLVED by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, that Edward Donovan be appointed as a representative to the South Monmouth Regional Sewerage Authority (SMRSA) for the five-year term effective February 1, 2020 to January 31, 2025.

**RESOLUTION
39-2020**

WHEREAS, the Borough of Manasquan is desirous of appointing Seasonal Beach Employees for the Summer Season of 2020; and

WHEREAS, the United States Lifeguard Association has increased the amount of training required of all Lifeguards prior to the Summer Season from five hours to twenty one hours; and

WHEREAS, the Superintendent of Manasquan Beach has recommended the appointment the following Lifeguards to attend the necessary training.

WHEREAS, NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Manasquan, Monmouth County, New Jersey, on this 21st day of January 2020 appoint the following Seasonal Lifeguards to attend training and to work during the Summer Season, 2020:

Lifeguards:	Address	Hourly Rate
Douglas Anderson	617 Woodland Ave., Brielle	Salaried
Julian Price	2 Allen Ave., Manasquan	Salaried
Matthew Doyle	3 Nate Lane, Howell	Salaried
Melissa Haley	65 Curtis Ave. Manasquan	\$14.75

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Timothy Farrell	1218 Manito Road, Manasquan	\$14.75
Steve Bower	2178 Old Mill Road, Manasquan	\$14.75
Jeff Bower	2256 Blansing Road, Manasquan	\$14.75
Ryan Campbell	135 Mohegan Road, Manasquan	\$14.75
Brent Shibla	2550 Ramshorn Dr., Manasquan	\$13.00

**RESOLUTION
40-2020**

BE IT RESOLVED, that the Hon. Edward G. Donovan, Mayor of the Borough of Manasquan, be and is hereby authorized to sign the addendum for the Agreement for Provision of Energy Supply Services with IDT through the Monmouth-Ocean Area Energy Cooperative ending November 30, 2021.

**RESOLUTION
41-2020**

BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF MANASQUAN, IN THE County of Monmouth, New Jersey (not less than three (3) members thereof affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Administration & Finance Committee and as set forth in this Resolution are hereby approved for payment.
2. The Mayor, Municipal Clerk and Chief Financial Officer are hereby authorized and directed to sign checks in payment of bills and claims which are hereby approved.

The computer print-out of the list of checks will be on file in the Clerk's Office.

Current Fund	\$220,766.69
Capital Fund	\$10,717.50
Water/Sewer Fund	\$371,520.03
Water/Sewer Utility Fund	
Beach Utility Fund	\$86,385.35
Beach Capital Fund	\$13,971.35
Recreation Building Trust	\$10,516.76
Recreation Trust	\$2,171.02
Public Defender Trust	\$250.00
Tourism Trust	\$216.80
Miscellaneous Trust I	\$866.00
Developer's Trust	\$1,436.25
Animal Control Trust	\$4.20

Council Member Mangan made a motion to approve the Consent Agenda, seconded by Council Member Read. Motion carried by the following vote: "yes" Council Members Bryant, Lee, Mangan, Olivera, and Read. "No" none.

Ordinances – First Reading

The Borough Attorney read the title of ordinance 2307-20 for introduction.

ORDINANCE AMENDING CHAPTER 16 (FEES) SECTION 16-1 FEE SCHEDULE ESTABLISHED (CHAPTER 12 BEACHES AND BEACHFRONT) SECTION 12-2, SECTION 12-10 AND SECTION 12-11 OF THE BOROUGH OF MANASQUAN CODE IN THE BOROUGH OF MANASQUAN, COUNTY OF MONMOUTH, STATE OF NEW JERSEY.

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Council Member Mangan thanked the staff for getting this ordinance together and explained the reason for the increases.

Council Member Mangan made a motion to open the meeting to the public for questions, seconded by Council Member Lee. Motion carried unanimously.

Carol Budisak, 76 First Avenue inquired about the Sea Watch parking pass portion of the ordinance. She wanted to know the process for getting a Sea Watch parking pass and inquired as to how this was going to work with Green Acres restrictions on the property.

Council Member Mangan stated that the Borough anticipates this being the last or second to last season for the parking. He stated that Green Acres is aware of the situation and their comment was that the Borough can't have it going forward.

Ms. Budisak stated that the parking is still not within the regulations according to Green Acres.

There was discussion on Green Acres regulations and notification to the Borough about the parking use.

Council Member Lee made a motion to close the audience participation, seconded by Council Member Mangan. Motion carried unanimously.

Council Member Lee made a motion to introduce ordinance 2307-20, seconded by Council Member Olivera. Motion carried by the following vote: "yes" Council Members Bryant, Lee, Mangan, Olivera, and Read. "No" none.

The Borough Attorney read the title of ordinance 2308-20 for introduction.

ORDINANCE AMENDING APPENDIX B (BOARD OF HEALTH), SECTION BH:4 (RETAIL FOOD ESTABLISHMENTS) SUBSECTION BH:4-6 (LICENSE FEES) AND SECTION BH:5 (MISCELLANEOUS FEES) SUBSECTION BH:5-1 (BIRTH, MARRIAGE, CIVIL UNION, DOMESTIC PARTNERSHIP OR DEATH CERTIFICATE) IN THE BOROUGH OF MANASQUAN, MONMOUTH COUNTY, NEW JERSEY

Council Member Read made a motion to introduce ordinance 2308-20, seconded by Council Member Bryant. Motion carried by the following vote: "yes" Council Members Bryant, Lee, Mangan, Olivera, and Read. "No" none.

The Borough Attorney read the title of ordinance 2309-20 for introduction.

ORDINANCE TO AMEND SECTION 7-11 (STOP INTERSECTIONS) OF CHAPTER 7 (TRAFFIC) OF THE BOROUGH OF MANASQUAN TO ESTABLISH STOP INTERSECTIONS AT VARIOUS LOCATIONS IN THE BOROUGH OF MANASQUAN, MONMOUTH COUNTY, NEW JERSEY.

Council Member Lee made a motion to introduce ordinance 2309-20, seconded by Council Member Read. Motion carried by the following vote: "yes" Council Members Bryant, Lee, Mangan, Olivera, and Read. "No" none.

Committee Reports

Administration Committee – Council Member Read stated that he had nothing to report at this time.

Finance Department – Council Member Olivera stated that he is excited to be back and met with the CFO briefly and he is looking forward to the budget meetings.

Beach/Recreation Committee – Council Member Mangan welcome Council Member Olivera onboard and is looking forward to working with him again. He will have a full report at the next meeting.

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Public Safety Committee – Council Member Lee welcomed Council Member Olivera back and is looking forward to working with him. He reported on the police activity for 2019.

Code & Zoning Committee – Council Member Bryant reported that Troop 59 had their first responders' day and it was an excellent presentation and all the scouts had the opportunity to interact with all the different agencies and get hands on. He welcomed Council Member Olivera and stated he is looking forward to working with him. He reported on the code/construction/zoning activities for 2019. He read a letter that was submitted to the Borough regarding the code/construction staff and the way they handle customer service.

Council Member Olivera stated that Sergeant Tischio is retiring at the end of the month and wished him well.

Audience Participation

Council Member Bryant made a motion to open the meeting to the public, seconded by Council Member Mangan. Motion carried unanimously.

Dick Meincke, 36 N. McClellan Avenue advised when the garbage company comes on a recycling day they are putting both the recycling and garbage in the same truck.

Mayor Donovan stated that there were a few calls on this issue and that Kevin Thompson, Superintendent of Public Works is looking into the complaint.

There was discussion on this issue and that this issue is being looked into by the Superintendent of Public Works.

Council Member Olivera made a motion to close the public portion, seconded by Council Member Mangan. Motion carried unanimously.

The closed session portion of the minutes begins on the next page. The signature and approval date are located on the last page following the closed session meeting minutes.

Council Member Olivera made a motion to close the regular meeting at 8:03 p.m., seconded by Council Member Read. Motion carried unanimously.

DATE APPROVED 2/18/2020